



VENUE BOOKING FORM

224 Port Drive, Broome
08 9192-2092
manager@broomegolfclub.com.au

The Broome Golf Clubhouse Venue is available for a variety of hire use opportunities and we welcome your event and or booking.
Below lists a number of hire opportunities and costing and should you have additional queries, please contact us direct.

DATE REQUESTED

BOOKING TYPE

TIME REQUESTED

REQUIREMENTS	COST	SELECT	Pre-Paymt Req'd	Post Clean-ing Req'd	Table Set Up Reqst	Food Resta-urant Only	Deposit	Sec-urity Req'd	AVAILABLE
Conference Room Hire For up to 3 hrs use	\$100		✗	✗		✗	✗	✗	7 DAYS
Function 0 - 49 Pax From 1 - 4 hrs use	\$300		✗	✗		✗	✗	✗	MONDAY - WEDNESDAY ONLY
Function 50 - 79 Pax From 1 - 5hrs use	\$500		✓	✗		✗	✓	✗	MONDAY - WEDNESDAY ONLY
Function 80+ Pax From 1 - 6hrs use	\$800		✓			✗	✓	Over 100 ✓	MONDAY - WEDNESDAY ONLY
Special Event: Corporate Golf Day / Private use	\$300 to \$800		✓			✗	✓	Over 100 ✓	ON APPLICATION
Wedding Hire	\$1500		✓			✗	✓	Over 100 ✓	MONDAY - WEDNESDAY ONLY
Holding Area Min 50 pax - up to 70	\$200		✓			✓	✓	✗	THURSDAY - SUNDAY DINING
Holding Area For 70 - 100 pax	\$300		✓			✓	✓	✗	THURSDAY - SUNDAY DINING

COMMENTS: Security Requirement BGC will arrange and charge the sum direct to the Hirer for payment - POA
BGC Restaurant trades Thursday - Sunday - Holding area available for over 50 pax - Low & High table options

Event Occasion

Event Pax

COMMENTS: Please list your event details, set up, and specific event details

Your Details

Name:

Contact #

Contact Email

Credit Card Details for following day cleaning requirements - No charges will be applied without notification

Exp:

CCV

SAVE and then EMAIL this form to: manager@broomegolfclub.com.au



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Conditions of Hire

Please read these Conditions of Hire carefully and sign each page.

1. BOOKING

1.1. Applications for hiring premises for the Broome Golf Clubhouse shall be made to the Manager of the Broome Golf Club on the Venue Hire Contract and Booking Form supplied by the office of the Broome Golf Club.

1.2. The Broome Golf Club may require the hirer at any time to supply a detailed written description of all activities to be conducted on the premises during the period of hire.

1.3. The booking will not be considered effective by the Broome Golf Club until:

1.3.1. the specified deposit when applicable is received by the Broome Golf Club and;

2. CHARGES AND DEPOSITS

2.1. The charges payable by the hirer shall be those set by the Broome Golf Club from time to time and will be those in force at the time of the hirer's use of premises.

2.2. The hirer shall pay to the Broome Golf Club such deposit, and at such time, as the Broome Golf Club specifies.

2.3. The hirer shall pay the balance of charges at such time as determined by the Broome Golf Club.

2.4. The hirer will be liable to pay the Broome Golf Club a commission on any and all merchandising items that are sold at any Broome Golf Club venue and during the course of any activities that are booked through the Broome Golf Club office.

3. CANCELLATION

3.1. Where notice of cancellation is given by the hirer to the Broome Golf Club not less than three days before the time for which the premises are booked, such notice must be given in writing and any deposit paid by the hirer shall be refunded by the Broome Golf Club.

3.2. Where notice of cancellation is given less than three days before the time for which the premises are booked, any deposit paid by the hirer shall be considered by the Broome Golf Club to be forfeit.

4. INSURANCE

4.1. The hirer shall indemnify and keep indemnified the Broome Golf Club against all losses, expenses, liabilities, claims and damages incurred as a result of or arising out of the hiring of the premises whether caused by any act or omission of the hirer, its servants, agents, or invitees.

5.1. The hirer shall not issue any advance publicity to the use of the premises before receipt of written confirmation of the hiring by the Broome Golf Club as referred to in Clause 1.3.2 of these conditions of hire.

5. PUBLICITY

5.3. The hirer shall not display any poster or advertisement in any part of the premises or grounds of the Broome Golf Club without prior approval from Broome Golf Club Theatres management.

5.2. The hirer shall not make any statement in any advertisement which directly or indirectly falsely implies that the use for which the premises are hired is conducted or promoted by the Broome Golf Club.

6. OBSERVANCE OF LAWS

6.4. The hirer shall not admit patrons to the premises in excess of the number of seats available.

6.3. The hirer shall indemnify and keep indemnified the Broome Golf Club against all losses, expenses, liabilities, claims and damages incurred by the Broome Golf Club for infringement of copyright arising from the hirer's use of the premises. The Broome Golf Club is under no obligation to ensure, prior to the use of the premises, that the activity for which the premises are hired does not infringe copyright.

6.1. The hirer shall comply with the provisions of the Broome Golf Club and Regulations of the Broome Golf Club, and with the provisions of all Acts and Regulations applicable to the hirer, including the Health Act, the Local Government Act, Sundry Entertainment Act and any Regulations made thereunder and shall indemnify and keep indemnified the Broome Golf Club against all losses, expenses, liabilities, claims and damages incurred as a result of the hirer's breach of any such Act, By-law, Statutes or Regulations.

Signed

Date: